



MORELAND PRIMARY SCHOOL – NO 2837

BUSHFIRE POLICY

1 Rationale

This policy has been developed to ensure that the members of the school community are well prepared in the event of a bushfire in the area.

2 Aims

Protect and preserve life.

Protect and preserve property.

3 Implementation

BUSHFIRE/GRASS FIRE

- Report the outbreak of fire immediately to the Incident Controller (Chief Warden).
- Remain calm and activate the fire alarm.
- *Phone 000* to notify the fire brigade.
- Extinguish the fire (*only if safe to do so*).
- If threat exists evacuate the room/s, to the *EAST END OF THE SYNTHETIC COURT* closing all doors and windows.
- If the synthetic court is not safe then students, staff and visitors to moved offsite moving along the surrounding streets as deemed safe by the Principal and Chief Warden.
- Check that all areas have been cleared and notify the Chief Warden.
- Identify which buildings need to be evacuated in the case of a fire. Do not stay in portable/demountable buildings.
- If threat exists decide appropriate action e.g. move to shelter-in-place or evacuate the room/s, closing all doors and windows.
- Turn off power and gas if safe to do so.
- Ensure first aid kit and mobile phones are taken outside (if safe to do so).
- Check that all students, staff and visitors (including contractors) are accounted for.
- Listen to local radio or TV on battery-powered sets for bushfire/weather warnings and advice.
- Ensure staff/students do not hinder Emergency Services or put themselves at risk by going near damaged buildings or trees.
- Report to DEECD Security Services Unit on 9589 6266.
- Contact the region for advice and support, as appropriate.
- Direct all Media enquiries to DEECD Media Unit on 9637 2871.

4 Evaluation

Amendments to the policy will be made on a needs basis or as new directives become available.

This policy will be reviewed as part of the school's three-year review cycle.